



BH Skate Park Working Party MEETING MINUTES

Date:	06-SEP-2022
Time:	6:30 pm
Location:	The Fox
Called By:	Dave Wright (Chair)
Summary:	Monthly meeting of the Bar Hill Skatepark Working Party
Note Taker:	Andy Pellew (Secretary)
Documents:	REF1 SP005 12 th July 2022 Meeting Minutes.pdf

00	Apologies for absence – Tom Swanser (TS) Present: Dave Wright (DW – Chair), Anthony Mitchell (AM – Vice Chair), Andy Pellew (AP – Secretary), Geof Tamulonis (GT), Stephen Keeves (SK), and George Gardner (GG)
01	Minutes of Previous Meeting – Proposer: AP, Seconder AM. All in favour
02	Declaration of interests for any agenda item below As listed on Agenda.
03	Announcements from the Chair/ Vice Chair It was noted by AM that companies he is dealing with in order to get construction quotes are not willing to take the 3D models that DW has produced – therefore some other arrangement will be made. It was agreed to resolve this after the meeting (DW brought his laptop)

10	It was agreed that preparing for the Parish Poll is the next item of work. The next three things; Designs (and quotes), Finances, and Text for the Parish Poll. It was agreed to work with the following text for two questions (NOTE – the working party can propose these questions to the Parish Council, it will be for the Council itself to decide on the actual questions for the poll); “Do you want the Parish Council to build a skatepark for the <u>benefit of</u> the village?” “If sufficient independent funding cannot be obtained would you be in favour of putting up to £x/month on the Council Tax for Band D properties to find it?” These are outline questions for discussion at future meetings. There was a discussion of how the second question implies the first. AP to run these questions by South Cambs Democratic Services and see if there are any issues we should resolve before proposing them to the Parish Council.	
11	Contractors need their own formats – see 03.	

	<p>AM is in the process of contacting 14+ organisations. Information ,when received, will be circulated on the WhatsApp group.</p> <p>AM is only considering companies with lots of experience building parks (most have 50+ parks under their belts).</p> <p>The difference between a “Budgeting Quote” and a “Formal Quote” was discussed. It was accepted that we would be asking for “Budgeting Quotes” and that it would be for the Parish Council, depending on the results of the poll, to arrange for “Formal Quotes” (RFP, REQ, etc).</p> <p>AM to obtain at least three quotes for the next meeting (if possible).</p>	
12	See 10 and 11 above – these items were combined and all discussed together.	
13	<p>AP informed the group that the Parish Council are in line to receive over £100k from the new development (by the golf course).</p> <p>A brief discussion ensued and two members noted that some of this money has been allocated.</p> <p>The use of “an amount” (TBD) of the money could potentially be used for match funding.</p> <p>AM to contact Amey Cespa RE previous Skatepark applications they have funded to see if we can get any tips.</p> <p>GT to get details of a charity funding organization circulated.</p>	

97	AOB (including agenda items for future meetings	(oral)
98	Date and location of next meeting: 11 th October 2022 @ The Fox	(oral)
99	Meeting closed @ 19:30.	(oral)

<p>Dated: ____ - ____ - ____</p> <p>Dave Wright (Chair)</p>	<p>Dated: ____ - ____ - ____</p> <p>Andy Pellew (Secretary)</p>
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